

Holmes County Development Commission

Meeting Minutes
Regular Board Meeting
Monday, November 18, 2019 5:30 P.M.
@ "The Log Cabin"

Members in Attendance:

Leigh Ann Sharon, Doyle Majors, Joe Rone, Rickey Callahan, Rhonda Byrd Lee, Kenneth Capps, Jeremy Rolling, George Robertson, Lance Medley, Rhonda Sapp

Members Absent:

Judy Powell, Brian Schultz

Others Present:

Madison Collins, Angela Hathaway, Nate Nolin, Ben Armstrong, Emily McCann

Emergency Items for the Agenda

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotape. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Holmes County Development Commission's Chairman and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER:

Doyle called the meeting to order at 5:30 P.M.

B. CONSENT AGENDA

Seeing as how there were no changes to be made to the agenda, Rickey motioned to approve the agenda as is. George seconded and the motion carried. George motioned to approve the minutes and Jeremy seconded. Motion carried.

C. BOARD & COMMITTEE REPORTS:

Finance Report – Joe went over the bank statements for each account and the other financials for the month of October. He also reviewed the past two credit card statements. Some questions were asked about certain credit card transactions and further research would be needed. Money moved from the investment account was properly recorded in the bank statements. Jeremy motioned to approve the financial reports. Rhonda Byrd Lee seconded, and the motion carried.

D. OLD BUSINESS

In the last meeting there was discussion about sending a letter to both John Hagans and the City of Esto, but after some discussion during this meeting it was recommended by the attorneys to send a letter to John Hagans first and if that did not lead anywhere then sending a letter to the City would be the next option. Joe brought up a discussion about the letter of intent for the project Mr. Thomas spoke to the board about at the last meeting. It was discussed that Mr. Thomas said the company would be coming back with a cash offer for the property and that the board should hold off on the letter of intent until then.

E. NEW BUSINESS

First item discussed for new business was the nominating committee's nominations for the board offices. After hearing the nominations by the nominating committee, other board members were able to make their own nominations. Rickey was nominated by the nominating committee for chairman. Doyle was also nominated for chairman. After an anonymous vote, Rickey was elected as the new chairman. Next was the nominations for vice-chairman. The nominating committee nominated Rhonda Sapp. Doyle was nominated as well. Another anonymous vote was taken, and Doyle was elected as vice chairman. Leigh Ann was the only person nominated for the office of secretary/treasurer. Having filled all offices for the board, Jeremy made a motion to close nominations. Kenneth seconded, and the motion carried. The board decided to hold a special meeting on Tuesday, December 3rd at 5:30 P.M. so that everyone would have ample time to look over the resumes that were received for the Executive Director position. George also mentioned that a new RV park was coming to Ponce De Leon.

F. DIRECTOR'S REPORT

The director's report opened with Joe talking about the Opportunity Florida class that he, Rhonda S, and Madison attended. He told the board how informational and helpful the class was. Next Joe talked about having a visit from Jay Coker, who is the COO of the Project Crown company. The visit with Mr. Coker went well and progress was made towards strengthening the relationship between the company and the Development Commission. The building for the Crown project is coming along nicely. Joe discussed Project Tea. The ground has been leveled and the buildings structural metal was being erected. Next project talked about was Project Xtreme. He talked about the building being sold to Xtreme and adding a rollup door. He mentioned he had been communicating with the manager and that things are going well. Joe also said he met with Melvin Engineering, Opportunity Florida, and Ada Clark with Emerald Coast Regional Planning Council about the middle school property and everyone thinks it is a great idea. However, the grant writer recommended to keep working on the project but to hold off on the purchase of the property until after the grants are written. Project Doughnut was discussed next. Joe mentioned the owner would like to see about getting a grant to help with equipment expenses and would really like to work with us on getting the project completed. Project Concrete is a new project that is in the beginning phases of getting put together. There was a discussion about trusses that would not be getting used and some roll up doors. George motioned to give Joe permission to see if the truss company might take the trusses back. Rickey seconded and the motion carried. After some more discussion about the rollup doors Rickey motioned to sale the rollup doors and George seconded. Motion carried. There was some tin roofing as well that would not be used so Joe recommended to sell the tin. Rickey motioned to allow the sale of the tin and Rhonda Byrd Lee seconded. Motion carried. Joe mentioned there was some issues with the plumbing in one of the buildings that would need to be fixed. Joe also talked with Tristate door company and Holley Development. Holley Development is willing to work with us on a cost plus to help us get the buildings completed. Leigh Ann motions to bypass the bidding process to get these projects finished. Rhonda Sapp seconded, and the motion carried. Joe also informed the board that the relationship between the Development Commission and the Chamber of Commerce and Tourist Development Council is getting to a better place. Rent is in the process of being negotiated at this time. There was a meeting scheduled with Angela Dockery, who owns Vortex Springs, but it needed to be rescheduled for a later time. Joe talked briefly about Rok On Building Systems as well.

G. ADJOURN

Seeing as there was no other business to discuss, Rickey motioned to adjourn. Rhonda Byrd Lee seconded. Meeting adjourned at 7:31 P.M.

Rickey Callahan, Chair Date of Approval
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