

Holmes County Development Commission

Meeting Minutes
Regular Board Meeting
Monday, April 8, 2019, 6:30 P.M.
@ "The Log Cabin"

Members in Attendance:

Joe Rone, Leigh Ann Sharon, Judy Powell, Jeremy Rolling, Rhonda Sapp, Rhonda Byrd Lee, Cindy Anderson, Lance Medley, George Robertson, Rickey Callahan, Doyle Majors

Members Absent:

Kenneth Capps

Others Present:

Raymon Thomas-Executive Director, Madison Collins

Emergency Items for the Agenda

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotape. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Holmes County Development Commission's Chairman and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER:

The meeting was called to order at 6:30 P.M. by Doyle

B. CONSENT AGENDA

C. BOARD & COMMITTEE REPORTS:

Finance Report – Joe gave the financial reports for January. George motioned to approve January's financials. Rhonda Byrd Lee seconded, and the motion carried.

D. OLD BUSINESS

A discussion opened for the old elementary school property. Rickey motions to allow Joe permission to pursue the purchase of the old elementary school at the price of \$250,000.00 upon due diligence inspection with the intent of moving the county offices into the property. Cindy seconded the motion. Motion carried. After further discussion, Joe motioned to establish a committee to negotiate the old elementary school building.

E. NEW BUSINESS

Joe gave an overview of the Finance Committee meeting and motioned that any item \$1,000.00 or more must go through a competitive bidding process and professional services must be ranked and negotiated in order. Rickey seconded, and the motion carried. In reference to the competitive bidding process, Joe motioned that for any amount of \$5,000.00 or more the bid will need to be brought to the Finance Committee who will then bring it to the Board. Anything below \$5,000.00, Raymon can approve. Rhonda Sapp seconded, and the motion carried. A motion was made by the Finance Committee to have support documentation be attached to each check signed or asked to be signed. Rickey seconded and motion carried. Cindy requested that a copy of the building permit be brought to the committee for the next meeting. Rickey motioned for Raymon to bring to full board the information Rickey requested in his email. Cindy seconded. Motion carried.

F. DIRECTOR'S REPORT

Raymon gave a review of current Holmes County Development Commission projects: Mezzaluna Springs, project "Spark", project "Law", project "White Cap", project "Crown", project "Xtreme", project "Nemo", project "Energy".

G. ADJOURN

Rickey moved to adjourn, and Jeremy seconded. Meeting adjourned at 9:12 P.M.

Doyle Majors, Chair Date of approval
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