

# Holmes County Development Commission

Meeting Minutes  
Regular Board Meeting  
Tuesday, September 4, 2018, 6:30 P.M.  
@ "The Log Cabin"

## **Members in Attendance:**

Doyle Majors – Chair, Joe Rone – Vice Chair, Rickey Callahan, Jeremy Rolling, Rhonda Sapp, George Robertson, Cindy Anderson, Leigh Ann Sharon, Judy Powell **Ex-Officio:** N/A

## **Members Absent:**

Rhonda Byrd-Lee, Lance Medley, Kenneth Capps

## **Others Present:**

Raymon Thomas - Executive Director, Ashley Pettis - Administrative Assistant, Public Guest

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotape. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Holmes County Development Commission's Chairman and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

## **A. CALL TO ORDER:**

Chairman Doyle Majors called the meeting to order at 6:32 p.m. and welcomed Board members and guest. Rickey opened the meeting in prayer.

## **B. CONSENT AGENDA**

**Rickey made a motion to accept the June minutes; Joe seconded. Motion carried.**

## **C. BOARD & COMMITTEE REPORTS:**

**Finance Report** – Joe presented the August financial summary and bank statements; investment portfolio had not been posted at time of meeting. Raymon noted that funds notated in Development Projects were to purchase starting material for the ASI Tea company moving into the Paradigm Plastics building. **George made a motion to accept the finance report and Jeremy seconded. Motion carried.**

**Evaluation Form/Guidelines** - Cindy passed out staff evaluation forms to be used when evaluating staff performance. The forms will not only serve as an evaluation but to also provide feedback and suggestion for the staff. **Ricky motioned to approve the form; Joe seconded. Motion carried.** Cindy asked that all members and staff fill out the form and email back to Cindy by Oct. 18<sup>th</sup>.

## **D. OLD BUSINESS**

## **E. NEW BUSINESS**

**Executive Director Report** – Raymon gave the Board a brief overview and update on prospective and current projects:

- **Extreme Boats** – Extreme Boats was not able to extend their current lease until the end of the year and had to go ahead and sign a renewal lease for 2 years. At this time, the project is delayed a few months until

the Commission begins working on it again in about a year to get a building constructed before the new lease expires. Raymon presented one other option by asking the Board if they would like to proceed by constructing the building and buy out their lease so that he could relocated sooner. Rickey asked Raymon to look into the cost of their current least to better estimate a potential buy out. Doyle suggested Raymon looking into seeing if Extreme Boats would bring half of their business to the new location once it was constructed. Rhonda suggested considering offering a lower rent should they dual operate in both buildings until their current lease runs out in two years.

- **Mezzaluna Springs** – The commercial and residential project located in Leona is active again. Estimated to be a 20 million investment. Waiting on County Commissioner's Board approval to move forward.
- **Opportunity FL Membership** – Opportunity FL increased their membership from \$100 to \$300. Raymon noted that the scholarship reimbursements that Opportunity FL provides will exceed the \$300 membership fee. No vote was made to accept membership at this time.
- **Investments** – Raymon suggested looking at investments more closely and to research what other options are available. **Jeremy made a motion to have the Finance Committee investigate reinvesting funds to get a better interest rate. Ricky seconded; motion carried.**
- **Other** - Raymon announced that Joe Cellura was planning a meeting in Santa Rosa sometime between September 18 – October 10. Raymon will keep Board informed of details as he knows more but would like for Board members to attend if possible.

The Board voted to take a recess at 7:08 to enter into an Executive Session. The Executive Session ended and moved back into regular meeting to be adjourned at 7:45 p.m.