

Holmes County Development Commission

Meeting Minutes
Regular Board Meeting
Monday, January 8, 2018, 6:30 P.M.
@ "The Log Cabin"

Members in Attendance:

Doyle Majors - Vice-Chair, Kenneth Capps, Lance Medley, George Robertson, Joe Rone, Leigh Ann Sharon
Ex-Officio: Danny Powell

Members Absent:

Cindy Anderson, Rhonda Byrd-Lee, Rhonda Sapp, Judy Powell

Others Present:

Raymon Thomas - Executive Director, Ashley Pettis - Administrative Assistant, Rebecca Prince - Chamber Director

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotape. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Holmes County Development Commission's Chairman and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER:

Vice-Chair Doyle Majors called the meeting to order at 6:30 p.m. He began the meeting by announcing the resignation of Chairman Roger White followed by reading aloud Roger's letter of resignation. **George made a motion to accept Roger's resignation; Kenneth seconded. Motion carried.**

Doyle noted that he would fulfil the position of Chairman until another Chairman was elected. Raymon recommended waiting until the two current vacancies were filled before holding an emergency election. **George made a motion to table the decision until the next meeting; Leigh Ann seconded. Motion carried.**

B. CONSENT AGENDA

Joe made a motion to accept the October 3 & 24 meeting minutes. Kenneth second; motion carried.

C. BOARD & COMMITTEE REPORTS:

Finance Report – Joe presented the October, November & December financial reports noting that in October \$50,000 had been transferred out of investments into the Money Market account so that the Board would have operational funds in their Money Market account. Joe also informed the Board of a \$4,351.08 increase in investments during the month of October and an \$18,981.14 increase in November. The investment portfolio was net yet available for the month of December. **Ken made a motion to accept the Finance report; George seconded. Motion carried.**

D. OLD BUSINESS

Joe inquired about property that the Commission owned on State Road 173 A and asked if Ashley could make available a listing of all HCDC owned property with legal description, adjusted value, date of purchase and purchase amount. **The Board put this in the form of a motion with Joe making the motion and George seconding. Motion carried.**

E. NEW BUSINESS

Seat Vacancies/Nominations – Doyle announced the two current seat vacancies (Seat 2.2 & Seat 3.1) and noted that Judy Powell was the only member serving on the Nomination Committee. Discussion was had about the process of nominating a member. Commissioner Danny Powell stated that new members are appointed by the county commissioners based on a final recommendation from the Development Commission. He also stated that county commissioners will make recommendations as needed. Raymon announced that he would rather all recommendations be made to the Development Commission for discussion; then once the Board has agreed on a person the Board would then recommend that person to the County Commissioners for appointment. No motion was made on this matter, but Doyle challenged each member to try and provide a name for nomination at the next Board meeting.

Chamber Membership – Ashley presented the Board with an invoice to renew their Chamber membership for the upcoming year and explained that membership had increased by \$100 but included Down Home Street Festival sponsorship. Doyle stated he thought the Commissions' membership was included in the original rental agreement. Ashley noted that the Board had been paying the membership fee since 2012. After discussion, **Joe made a motion to retain membership and pay the Chamber the invoiced amount of \$1,600. Kenneth seconded; motion carried.**

D&O Policy Renewal - Ashley informed the Board that their D&O Policy with McLean Insurance was up for renewal on February 28 and asked the Board if they wished to renew with McLean or seek out quotes from other local agents. **Joe made a motion to have Ashley contact local agents to obtain policy quotes for the Board to review and compare at the next meeting. Lance 2nd; motion carried.**

Executive Director Report – Raymon gave the Board a brief overview and update on prospective and current projects:

- Charette regarding the Holmes Industrial Park – East is still underway and is expected to be held sometime in the first quarter of the year.
- Boat manufacturer relocation was discussed.
- Melvin's engineering work for the Storm Water Mitigation at the Holmes Industrial Park-East has been completed.
- Raymon shared information regarding Conduit Bonds aka "pass thru bonds" and stated the Commission can issue Conduit bonds with no obligation to Board.

George made a motion to adjourn the meeting; Kenneth seconded. The meeting was adjourned at 7:47 p.m.

- Xtreme Boats has asked for \$99,000 in assistance money to help with relocating cost as an incentive to keep their business located in Holmes County. The Board has currently offered 4 acres at \$48,0000. After much discussion, the Board did not agree to providing Xtreme Boats with any assistance money but has asked that Raymon look into a 10-year Ad Valorem tax break for them.