

Holmes County Development Commission

Meeting Minutes
Regular Board Meeting
Tuesday, November 6, 2018,
@ "The Log Cabin"

Members in Attendance:

Joe Rone – Vice Chair, Rickey Callahan, Rhonda Sapp, Leigh Ann Sharon, Judy Powell, Rhona Byrd-Lee, Ken Capps, Lance Medley

Ex-Officio: N/A

Members Absent:

Doyle Majors, Cindy Anderson, Jeremy Rolling, George Robertson

Others Present:

Raymon Thomas - Executive Director, Public Guest – Wayne Powell

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotape. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Holmes County Development Commission's Chairman and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER:

Vice Chair Joe Rone called the meeting to order at 6:36 p.m. and welcomed Board members and guest – Wayne Powell

Judy opened the meeting in prayer.

B. CONSENT AGENDA

Ken made a motion to accept the October minutes; Rhonda Byrd Lee seconded. Motion carried.

C. BOARD & COMMITTEE REPORTS:

Finance Report – Joe presented the September and October financial summary and bank statements; and September and October investment portfolio. **Ricky made a motion to accept the finance report and Judy seconded. Motion carried.**

After financial discussion, Leigh Ann made Motion to transfer \$10,000 from Money Market Account to Checking Account to pay Quarterly Interest on Loan and transfer \$25,000 from the Investment Account to the Money Market Account to hopefully finish the year. Lance seconded, Motion carried.

D. OLD BUSINESS

E. NEW BUSINESS

Board was informed that the Administrative Secretary had resigned and taken employment elsewhere. Applications were being taken, and good applications had been received. Discussion was held on the duties of the new hire.

Hunting lease renewal was discussed. Question of Liability Insurance was answered with a copy of Insurance showing HCDC as an added Coverage. Lance Motioned, Rhonda S. seconded, motion carried'

Executive Director Report – Raymon gave the Board a brief overview and update on prospective and current projects:

- **Prospects** Interest in 15,000 sq. ft. building. Presented the Manown building on Flowing Well Road. After much discussion, Ricky made a motion to move farther and allow the Exec. Director to move forward with gathering information to potentially purchase the property, repair, remodel and market. Judy seconded. Motion carried.
- **Down Town:** Discussed the availability of the possible purchase of several City owned Down Town vacant and distressed buildings on main street. Some City Council members and the Mayor spoke favorable of the opportunity. It was also mentioned the presence of 3 other buildings that were not City owned that might also be a possibility. It was noted that State Grant opportunities for rehab and preservation will be open in March and we could possibly get money to do the work. It was mentioned that Charlotte Bruner with Main Street Marianna would be a good contact for developing Downtown, she has done well and brought a lot to Jackson county. Motion by Rhonda L. to proceed with gathering information on the properties for potential purchase applying for the grants. Ken Seconded, motion carried.
- **501 C-3** Discussion was introduced about the possibility of a 501 3-c Not for profit Corporation being formed by a group to be made up of 7 initial members from the community, to seek funding for economic development, business expansion and retention, new business, affordable workforce housing, jobs, crime prevention etc. Director will bring more information later.

No further business before the board.

Lance Motion to Adjourn, Ken Seconded